

Date of Event and Time (Start to Finish) _____

Venue

Roberston Lake Hall
4101 South Lavant Road
Lanark, ON K0G 1K0
Contact: Bill Watson - 613-259-2154
Or: Paul Barber - 613-402-9600
Email: slarlh2021@gmail.com

Renter

Name: _____

Address: _____

Phone Number: _____

Email: _____

Type of Event and Approximate Number of Attendees (Maximum 100) _____

The RLHA reserves the right to decline a rental application.

Rental Fees:

Hall and Kitchen - \$150 per day	Received: Yes___No___
(\$50 deposit required at time of booking and will be returned if application is not approved)	Required: Yes___No___
Pickleball Court - \$50 (for a 4 hour period and includes 4 paddles and 2 balls)	Required: Yes___No___
Outdoor Barbecue - Free to use	Required: Yes___No___
\$50 fee for one full propane tank or	Required: Yes___No___
Bring your own propane tank	Yes___No___

The renter is responsible for pre-event interior and exterior set-up.

The renter must ensure no nails and/or staples are used for the purpose of decorating. All decorations used must be fire proof.

The renter is responsible for post-event clean-up.

All garbage must be bagged.
All dishes, utensils, cookware washed and stored.
Tables and chairs are to be cleaned off and left in place.
All interior and exterior elements of the hall are to be left in the condition in which they were found.

The RLH is a non-smoking/non-vaping environment. The consumption of alcohol is strictly prohibited in the hall or on the pickleball court. The only exception to this, is if the renter obtains a liquor license for the event and gives a copy to the RLHA.

The renter is responsible for any damages, breakage or other loss incurred by any person attending the event and will reimburse the RLHA for all costs of repair or replacement. The RLHA accepts no responsibility for injuries or damages as a result of activities within the premises or on the community centre grounds under this rental agreement.

RLHA Executive Printed Name

RLHA Executive Signature

Date

Renters Printed Name

Renters Signature

Date

Payment in full is required on the day of the event.

Final Payment Received: Yes___No___

Amount of Final Payment_____