

DARLING WHITE LAKE CENTRE RENTAL APPLICATION

Date and Time of Event:	236 Cedar Cove Road, White Lake, ON, K0A 3L0
Type of Event:	Contact: DarlingWhiteLakeCentre@gmail.com
Number of attendees (Max. 60):	Special requirements?
Will food be prepared/served? YES/NO Will alcohol be served? YES/NO (See note under Rental Conditions)	
No. of days required (including setup and teardown if applicable):	
Applicant/Responsible Person (Print):	Address:
	Phone:
	Email:

RENTAL CONDITIONS

Applicant is responsible for:

- ◆ Pre-event interior and exterior set-up
- ◆ Post-event clean-up:
 - All garbage bagged and removed
 - Kitchen: All dishes, utensils, cookware washed and stored
 - Tables and chairs stacked in the appropriate storage areas
 - Floors swept and/or mopped as needed

◆ All interior and exterior elements of the centre are to be left in the condition in which they were found.

NOTE: The Centre is a non-smoking/non-vaping environment. Any consumption of alcohol at a private function is subject to having the appropriate AGCO Special Occasions Permit. A copy of the permit MUST BE provided to the DWLC Executive Committee at least 1 week prior to the event. Failure to do so will result in cancellation of the reservation. This application and any SOP (if applicable) must be posted at the DWLC for the duration of the event.

FEES

Hall rental fee: Rental fee to accompany application (cash, cheque, or e-transfer). The fee will be returned in the event the application is not approved.

CONTRACT

The applicant is responsible for any damages, breakage, or other loss incurred by any person attending the event and will reimburse the DWLC for all costs of repair or replacement, not to be limited to the amount of any Damage Deposit.

DWLC accepts no responsibility for injuries or damages as a result of activities within the premises or on the community centre grounds under this rental agreement.

Signature of Applicant: _____ Date: _____

Acceptance: _____ (for DWLC) Date: _____

Print: _____ Emergency contact number: _____